



Brimfield Township Trustee Meeting Agenda

Meeting Details

Meeting Type: Regular Meeting

Date & Time: January 20, 2026 7:00pm

Items

1. Call to Order/Roll Call/Pledge of Allegiance
2. Announcements/Correspondence:
3. Meeting Guests
4. Minutes: Review, Sign: **01/12/26 Inventory Meeting**
5. Agenda: Additions, Act to Accept
6. Purchase Orders: Acknowledgement
7. Warrants: Review, Sign
8. Public: Comments, Questions - Please state your name and address before addressing the Board
9. Safety Concerns

Section Updates

Police Department

Calls for service year-to-date.

2026: 902

2025: 1394

1. Old Business
 - a. Updates:
 1. Timeline for receipt of new K9
 2. Completing 2025 Annual Rpt.
 - b. Board Approval:
 1. None
2. New Business
 - a. Updates:
 1. 2025 BPD Officer of the Year Award recipient Officer Cody Dumont.
 - b. Board Approval:
 1. None

Fire Department

Calls for service year-to-date.

2026: 84

2025: 72

1. New Business

a. Updates:

1. Accept 2025 fire department year-end report.
2. County boat was delivered and is in our bays, but not in service yet. Will be a few months.
3. Accepting applications for entry level firefighter till end of month, to determine if we can stay on track with the other two hires.

b. Board Approval:

1. Approval needed on- None

Administration

1. Old Business

a. Updates:

- 1.

b. Board Approval:

1. Approval needed on

2. New Business

a. Updates:

1. Employee FSA/HSA Spending Accounts update.

b. Board Approval:

1. Approval needed on

Zoning/Economic Development

Permit fees year-to-date.

As of 12/31/2025: Zoning - \$79,287.85

1. Old Business

a. Updates:

1. Our departments year-end report will be completed by the end of the month
2. Site work and building construction continues at Village of St. Edward Assisted Living Facility

2. New Business

a. Updates:

1. 7 Brew will be constructing a new building in Brimfield Commons across from Aldi.

- b. Board Approval:
 - 1. Approval needed to send a questionnaire created by the Zoning Commission to property owners of parcels of 20 acres or larger within the R-3 and R-4 Districts.
 - 2. Approval needed to add credit card fees to the Zoning Department fee schedule.

Road Department

- 1. Old Business
 - a. Updates:
 - 1. Still waiting on salt
 - b. Board Approval:
 - 1. ABC Landscaping contract
- 2. New Business
 - a. Updates:
 - 1. Fixed couple potholes
 - 2. Cut some tree branches
 - 3. Cutting edge on plows
 - b. Board Approval:
 - 1. Approval needed on

Information Technology

- 1. Old Business
 - a. Updates:
 - 1.
 - b. Board Approval:
 - 1. Approval needed on
- 2. New Business
 - a. Updates:
 - 1.
 - b. Board Approval:
 - 1. Approval needed on

Cemetery

- 1. Old Business
 - a. None
- 2. New Business
 - a. None

Fiscal Office

1. Old Business
 - a. None
2. New Business
 - a. Working on completing year end
 - b. Distributing W-2s electronically - will provide physical upon request.
 - c. Begin to start requesting invoices electronically and utilizing the invoices@brimfieldohio.gov email to better organize incoming invoices for smoother processing.

Executive Session

Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning compensation or other terms and conditions of their employment.

Compensation of a public employee or official.

For the Good of Brimfield Township

Warning: Please be advised that the Board of Trustees could be using an audio tape recorder and/or video recorder to record this meeting/hearing and that the quality of the tape might not permit verbatim transcript. Therefore, anyone desiring a verbatim transcript of this meeting/hearing is instructed to make his/her own arrangements. If you wish to address the Board of Trustees, the Board reserves the right to limit your remarks to a period of three (3) minutes for the subject before the Board.