



Brimfield Township Trustee Meeting Agenda

Meeting Details

Meeting Type: Regular Meeting

Date & Time: February 2, 2026, 7:00pm

Items

1. Call to Order/Roll Call/Pledge of Allegiance
2. Announcements/Correspondence:
3. Meeting Guests:
4. Minutes: Review, Sign: **1/20/26 Regular Meeting**
5. Agenda: Additions, Act to Accept
6. Purchase Orders: Acknowledgement
7. Warrants: Review, Sign
8. Public: Comments, Questions - Please state your name and address before addressing the Board
9. Safety Concerns

Section Updates

Police Department

Calls for service year-to-date.

2026: 1945

2025: 2640

1. Old Business
 - a. Updates:
 1. None
 - b. Board Approval:
 1. None
2. New Business
 - a. Updates:
 1. Seeking quote for replacement of rear entry door to station. Potential NOPEC grant funded item.
 - b. Board Approval:
 1. Accept 2025 Annual Report
 2. PO in the amount of \$18,000 payable to Von Der Haus Gill German Shepherds for purchase of new police canine and 6-week training/boarding.

Fire Department

Calls for service year-to-date.

2026: 159

2025: 156

1. New Business

a. Updates:

1. Lots of calls needing additional help due to weather conditions.
2. Entry level FF application acceptance has closed. February will include. Ride time, physical agility, interviews.
3. 1 Entry level FF gone for 6 weeks at Emt-B school.

Administration

1. Old Business

a. Updates:

1. Township website (Mosley/Jamison)

b. Board Approval:

1. None

2. New Business

a. Updates:

1. Payment/refunding of property taxes - township owned properties (Scott)
2. Portage County District Library-Brimfield Township Memorandum of Understanding (Scott)
3. Kimble Waste disposal service for township (Scott)
4. Clean-Up Event Sat. May 9th (Fields)
5. Gazebo use for summer concerts (Coia)
6. Storm Water Task Force Admin (Coia)
7. Community Center Discussion Admin (Coia)
8. Parks and Rec Programing Outside Service (Coia)
9. Service Calls (repairs) Admin (Coia)
10. Cleaning Contracts Admin (Coia)
11. Kent Chamber Coffee Hour Admin (Coia)
12. Sport Field Rentals Admin (Coia)
13. Sport Field Maintenance (Coia)

b. Board Approval:

1. Acceptance of NOPEC Energized Community Grant for 2026 in the amount of \$23,650 (Mosley)

Zoning/Economic Development

Permit fees year-to-date.

As of 1/29/2026: Zoning - \$1,834.00

1. Old Business
 - a. Updates:
 - 1.
 - b. Board Approval:
 1. Approval needed on
2. New Business
 - a. Updates:
 1. Reappoint Rick Bochert as the Brimfield/Tallmadge JEDD Business Owner Representative for the term of 1/1/2026 to 12/31/2029.
 2. 2025 Year End Report
 3. Reminder: BZA and Zoning Commission members have annual training sessions on February 11th and 12th. Trustee attendance is welcome.
 - b. Board Approval:
 1. None

Road Department

1. Old Business
 - a. Updates:
 1. Received salt orders
 2. Working on trucks
 3. Mowing contract discussion
 - b. Board Approval:
 1. None
2. New Business
 - a. Updates:
 1. Snowstorm updates
 2. 3 funerals this week
 3. Pickup 23 plow
 4. Ordering more salt next week
 - b. Board Approval:
 1. None

Information Technology

1. New Business

- a. Updates:
 - 1.
- b. Board Approval:
 - 1. Approval needed on CrowdStrike End-Point Protection
(\$4,465.66 - 5% increase)

Cemetery

- 1. Old Business
 - a. None
- 2. New Business
 - a. None

Fiscal Office

- 1. Old Business
 - a. None
- 2. New Business
 - a. None

Executive Session

For the Good of Brimfield Township

Warning: Please be advised that the Board of Trustees could be using an audio tape recorder and/or video recorder to record this meeting/hearing and that the quality of the tape might not permit verbatim transcript. Therefore, anyone desiring a verbatim transcript of this meeting/hearing is instructed to make his/her own arrangements. If you wish to address the Board of Trustees, the Board reserves the right to limit your remarks to a period of three (3) minutes for the subject before the Board.