

**Brimfield Township Board of Trustees
Regular Meeting
Monday January 5, 2026**

The Brimfield Township Board of Trustees met in a regular meeting at the Brimfield Townhall on the above date. Present were Trustees Nicholas Coia, Kevin Scott, Sue Fields and Fiscal Officer Jasmine Golden.

The meeting was called to order at 7:00 PM by Trustee Nicholas Coia.

MOTION #2026-040

Sue Fields moved to table minutes from 12/22/2025 regular meeting. Nicholas Coia second.

Nicholas Coia - yea
Kevin Scott - yea

Sue Fields - yea
Motion Passed

MOTION #2026-041

Sue Fields moved to approve the agenda as presented. Nicholas Coia second.

Nicholas Coia - yea
Kevin Scott - yea

Sue Fields - yea
Motion Passed

MOTION #2026-042

Kevin Scott moved to approve purchase orders. Sue Fields second.

Nicholas Coia - yea
Kevin Scott - yea

Sue Fields - yea
Motion Passed

MOTION #2026-043

Sue Fields moved to approve warrants. Kevin Scott second.

Nicholas Coia - yea
Kevin Scott - yea

Sue Fields - yea
Motion Passed

Police:

MOTION #2026-044

Nicholas Coia moved to accept the \$100 donation from Ms. Peggy Lemmons for BPD K-9 Program. Kevin Scott second.

Nicholas Coia - yea
Kevin Scott - yea

Sue Fields - yea
Motion Passed

MOTION #2026-045

Nicholas Coia moved to accept the \$100 donation from Ms. Shirley Grund and Darlene Guillard for BPD K-9 Program. Kevin Scott second.

Nicholas Coia - yea
Kevin Scott - yea

Sue Fields - yea
Motion Passed

MOTION #2026-046

Nicholas Coia moved to approve the 2026 BPD Records Contract with Kent State University Department of Public Safety in the amount of \$30,872, with the first half payment of \$15,736 due by 2/1/2026. Sue Fields second.

Nicholas Coia - yea
Kevin Scott - yea

Sue Fields - yea
Motion Passed

Fire: No Action

Admin: No Action

Zoning: No Action

Roads:

MOTION #2026-047

Kevin Scott moved to table the contract with ABC Landscaping to mow the cemetery for \$48,000 for 2026 to 2027. Sue Fields second.

Nicholas Coia - yea
Kevin Scott - yea

Sue Fields - yea
Motion Passed

Parks: No Action

IT: No Action

Cemetery: No Action

Fiscal Office:

MOTION #2026-048

Sue Fields moved to utilize ACH payments and move towards paperless billing – created new email. Kevin Scott second.

Nicholas Coia - yea
Kevin Scott - yea

Sue Fields - yea
Motion Passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Sue Fields moved at 7:42 PM to adjourn. Motion seconded by Kevin Scott. Upon a roll call, the vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set out hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

Chairman

Fiscal Officer