

**Brimfield Township Board of Trustees  
Regular Meeting  
Tuesday February 17, 2026**

The Brimfield Township Board of Trustees met in a regular meeting at the Brimfield Townhall on the above date. Present were Trustees Nicholas Coia, Kevin Scott, Sue Fields and Fiscal Officer Jasmine Golden.

The meeting was called to order at 7:00 PM by Trustee Nicholas Coia.

MOTION #2026-084

Kevin Scott moved to approve minutes from 2/5/2026 regular meeting. Sue Fields second.

Nicholas Coia - yea  
Kevin Scott - yea

Sue Fields - yea  
Motion Passed

MOTION #2026-085

Sue Fields moved to amend the agenda to include:

Admin b4.) Kent Brimfield JEDD  
Admin 1b.) Kimble contract  
Admin 2b.) Admin cost  
Road 2b.) Road mileage  
Admin 5.) Amerigas  
Police 2b3.) Walmart Community grant

Kevin Scott second.

Nicholas Coia - yea  
Kevin Scott - yea

Sue Fields - yea  
Motion Passed

MOTION #2026-086

Kevin Scott moved to approve purchase orders. Sue Fields second.

Nicholas Coia - yea  
Kevin Scott - yea

Sue Fields - yea  
Motion Passed

MOTION #2026-087

Sue Fields moved to approve warrants. Kevin Scott second.

Nicholas Coia - yea  
Kevin Scott - yea

Sue Fields - yea  
Motion Passed

**Public Comments:** Camilla Taylor – Concerns with the use of the Community Center and meeting the Young at Heart needs.

Bill Anderson – Concerns with the transparency of the board regarding misspent funds, community center, M&I funds, overtime spent at the fire department, McGuire park land, and making public comments at the end of each meeting.

**Police:**

MOTION #2026-088

Kevin Scott moved to purchase two (2) 2025 Police Ford Explorers from Park Ford at a cost of \$95,884 to be charged from the law enforcement trust fund and the police contingency fund with the caveat that if the M&I funds are secured and redefined that we would reimburse those funds. Sue Fields second.

Nicholas Coia - yea  
Kevin Scott - yea

Sue Fields - yea  
Motion Passed

MOTION #2026-089

Sue Fields moved to renew the 2026 communication contract with Kent State University at a cost of \$78,698.00. Kevin Scott second.

Nicholas Coia - yea  
Kevin Scott - yea

Sue Fields - yea  
Motion Passed

MOTION #2026-090

Kevin Scott moved to approve the Walmart Giving Grant in the amount of \$5,000.00. Sue Fields second.

Nicholas Coia - yea  
Kevin Scott - yea

Sue Fields - yea  
Motion Passed

**Fire:**

MOTION #2026-091

Kevin Scott moved to approve 2 donation checks in the amount of \$75.00. Sue Fields second.

Nicholas Coia - yea  
Kevin Scott - yea

Sue Fields - yea  
Motion Passed

**Admin:**

MOTION #2026-092

Kevin Scott moved to set the Brimfield Township Touch-a-Truck on Saturday June 20th, 2026, from 11:00 AM to 2:00 PM. Sue Fields second.

Nicholas Coia - yea  
Kevin Scott - yea

Sue Fields - yea  
Motion Passed

MOTION #2026-093

Kevin Scott moved to amend the contract with Kimble for 36 months at a rate of \$558.00 per month. Sue Fields second.

Nicholas Coia - yea  
Kevin Scott - yea

Sue Fields - yea  
Motion Passed

**Zoning:**

MOTION #2026-094

Sue Fields moved to schedule Public Hearings for March 2<sup>nd</sup> at 6:20 PM on Chapter 10, Definitions to clarify the definition of building height and to create a new definition for eave. Kevin Scott second.

Nicholas Coia - yea  
Kevin Scott - yea

Sue Fields - yea  
Motion Passed

MOTION #2026-095

Sue Fields moved to schedule Public Hearings for March 2<sup>nd</sup> at 6:30 PM on Creation of Appendix F, Lighting Standards. Kevin Scott second.

Nicholas Coia - yea  
Kevin Scott - yea

Sue Fields - yea  
Motion Passed

MOTION #2026-096

Sue Fields moved to schedule Public Hearings for March 2<sup>nd</sup> at 6:40 PM on Amendment to Section 304.02 (B) to remove #8, Planned Residential Developments, and to make the necessary updates in Appendices C and E to reflect the removal. Kevin Scott second.

Nicholas Coia - yea  
Kevin Scott - yea

Sue Fields - yea  
Motion Passed

MOTION #2026-097

Sue Fields moved to schedule Public Hearings for March 2<sup>nd</sup> at 6:50 PM on Amendment to Section 400.10 (B) to remove #51, Institutions for Human Medical Care, such as but not limited to Hospitals, Clinics, Mental Health Care Facilities and Nursing Homes. Kevin Scott second.

Nicholas Coia - yea  
Kevin Scott - yea

Sue Fields - yea  
Motion Passed

**Roads:**

MOTION #2026-098

Kevin Scott moved to amend the agenda to include mowing contract from updates to board approval. Sue Fields second.

Nicholas Coia - yea  
Kevin Scott - yea

Sue Fields - yea  
Motion Passed

MOTION #2026-099

Kevin Scott moved to appoint Suncrest as the police and cemetery mowing contract for 2026 and 2027 at a cost of \$31,125.00. Sue Fields second.

Nicholas Coia - yea  
Kevin Scott - yea

Sue Fields - yea  
Motion Passed

MOTION #2026-100

Kevin Scott moved to approve the 47.151 miles from Ohio Department of Transportation Township Highway System Milage Certification. Sue Fields second.

Nicholas Coia - yea  
Kevin Scott - yea

Sue Fields - yea  
Motion Passed

**IT:**

MOTION #2026-101

Sue Fields moved to amend the agenda to say we approve Barracuda for 30 days if the 30-day extension is given otherwise we'll accept them at full price. Kevin Scott second.

Nicholas Coia - yea  
Kevin Scott - yea

Sue Fields - yea  
Motion Passed

MOTION #2026-102

Kevin Scott moved to amend the agenda to add website approval under Information Technology. Nicholas Coia second.

Nicholas Coia - yea  
Kevin Scott - yea

Sue Fields - yea  
Motion Passed

MOTION #2026-103

Nicholas Coia moved to approve CivicPlus at \$5,000.00 per year or cancellation of CivicPlus or transition to STG website provider at a cost of \$3,900.00 per year. Kevin Scott second.

Nicholas Coia - yea  
Kevin Scott - yea

Sue Fields - yea  
Motion Passed

**Cemetery:** No Action

**Fiscal Office:** No Action

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Kevin Scott moved at 9:38 PM to adjourn. Motion seconded by Sue Fields second. Upon a roll call, the vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set out hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

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Chairman

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Fiscal Officer