

**Brimfield Township Board of Trustees
Special Meeting
Wednesday February 25, 2026**

The Brimfield Township Board of Trustees met in a special meeting at the Brimfield Townhall on the above date. Present were Trustees Nicholas Coia, Kevin Scott, Sue Fields and Fiscal Officer Jasmine Golden.

The meeting was called to order at 2:00 PM by Trustee Nicholas Coia.

MOTION #2026-104

Kevin Scott moved to approve minutes from 2/17/2026 regular meeting. Sue Fields second.

Nicholas Coia - yea
Kevin Scott - yea

Sue Fields - yea
Motion Passed

MOTION #2026-105

Kevin Scott moved to approve the agenda as presented. Sue Fields second.

Nicholas Coia - yea
Kevin Scott - yea

Sue Fields - yea
Motion Passed

Public Comments: Bill Anderson gave an informational piece on the Brimfield Community Cupboard, in 2025 the cupboard distributed 239,290 pounds of food, 66,990 pounds of produce, and served 4,868 people.

APPROPRIATION RESOLUTION

A Resolution Authorizing Permanent Appropriations for Fiscal Year 2026

Resolution No. 2026-106

The Board of Trustees of Brimfield Township, in Portage County Ohio met in regular session on the 25th day of February 2025, at 1333 Tallmadge Rd. Kent, OH, with the following members present:

Trustee, Nicholas Coia Trustee, Sue Fields Trustee, Kevin Scott

Trustee Kevin Scott moved the adoption of the following Resolution:

BE IT RESOLVED by the Board of Trustees of Brimfield Township, Portage County Ohio that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31, 2026, the following account(s) sums are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows:

**CERTIFICATE OF THE TOTAL AMOUNT FROM ALL SOURCES AVAILABLE
FOR EXPENDITURES, AND BALANCES**

Rev. Code. Sec. 5705-36

From the: TOWNSHIP OF BRIMFIELD County

PORTAGE, OHIO 02/25/2026

To the County Auditor of said County: Portage

Revised Date

The following is the total amount from all sources available for expenditures from each fund set up in the tax budget, with the balances that exist at the end of the fiscal year.
12/31/2025

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
Fund Type/Classification	Cash Balance as of 31-Dec-25	Encumbrances as of 31-Dec-25	Advances not Repaid	Carryover Balance Available for Appropriation			Total Amount Available plus Balances
Governmental Fund Type							
General Fund	-\$52,821.50	\$8,422.11	\$0.00	-\$61,243.61	\$490,848.00	\$715,090.00	\$1,144,694.39
Special Revenue Funds	\$2,512,066.20	\$87,666.24	\$0.00	\$2,365,350.94	\$5,568,288.00	\$3,186,007.20	\$11,119,646.14
Debt Service Funds	\$222,365.52	\$0.00	\$0.00	\$222,365.52	\$488,907.00	\$0.00	\$711,272.52
Capital Projects Funds	\$6,895.57	\$0.00	\$0.00	\$6,895.57	\$0.00	\$0.00	\$6,895.57
Special Assessment Fund	\$44,408.75	\$0.00	\$0.00	\$44,408.75	\$0.00	\$5,205.00	\$49,613.75
Proprietary Fund Type	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Enterprise Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Internal Service Funds	\$15,221.70	\$0.00	\$0.00	\$15,221.70	\$0.00	\$95,000.00	\$110,221.70
Fiduciary Fund Type	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Trust and Agency Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL ALL FUNDS	\$2,748,136.24	\$96,088.35	\$0.00	\$2,592,998.87	\$6,548,043.00	\$4,001,302.20	\$13,142,344.07

Fund Classification/Name-SCC	1	2	3	4	5	6	7	
	Cash Balance as of 31-Dec-25	Encumbrances as of 31-Dec-25	Advances not Repaid	Carryover Balance Available for Appropriation	Taxes	NEW Debt Service	Other Sources (non-property taxes)	Total Amount Available plus Balances
Governmental Fund Types								
General Fund - 001	-\$52,821.50	\$8,422.11	\$0.00	-\$61,243.61	\$490,848.00		\$715,090.00	\$1,144,694.39
Total Governmental Funds	-\$52,821.50	\$8,422.11	\$0.00	-\$61,243.61	\$490,848.00		\$715,090.00	\$1,144,694.39
Special Revenue Funds								
Motor Vehicle License Tax	\$7,619.06	\$0.00	\$0.00	\$7,619.06		\$0.00	\$19,000.00	\$26,619.06
Gasoline Tax	\$71,159.51	\$0.00	\$0.00	\$71,159.51		\$0.00	\$210,000.00	\$281,159.51
Road and Bridge	\$266,087.75	\$4,106.63	\$0.00	\$261,981.12	\$101,388.00	\$0.00	\$440,000.00	\$803,369.12
Cemetery	\$30,545.43	\$0.00	\$0.00	\$30,545.43		\$0.00	\$25,000.00	\$55,545.43
Maplecrest	\$59,049.02	\$0.00						
Special Levy - Fire	\$39,873.54	\$360.56	\$0.00	\$39,512.98	\$1,429,212.00	\$0.00	\$486,000.00	\$1,954,724.98
Special Levy - Police	\$1,221,539.18	\$40,700.41	\$0.00	\$1,180,838.77	\$2,753,722.00	\$0.00	\$460,000.00	\$4,394,560.77
Special Levy-Road & Bridge-2195	\$2,293.93	\$0.00	\$0.00	\$2,293.93	\$808,096.00	\$0.00	\$10,000.00	\$820,389.93
Brim-Tallmadge JEDD M & I	\$548,099.67	\$0.00	\$0.00	\$548,099.67		\$0.00	\$360,000.00	\$908,099.67
Brim-Kent JEDD M & I	\$48,477.81	\$0.00	\$0.00	\$48,477.81		\$0.00	\$32,000.00	\$80,477.81
Special-CPT Training 2196	\$41,936.36	\$150.00	\$0.00	\$41,786.36		\$0.00	\$25,000.00	\$66,786.36
2198 Cares Act-EXPIRED	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
Drug Law Enforcement	\$6,306.97	\$0.00	\$0.00	\$6,306.97		\$0.00	\$7.20	\$6,314.17
Permissive Motor Vehicle License	\$30,467.45	\$0.00	\$0.00	\$30,467.45		\$0.00	\$115,000.00	\$145,467.45
Law Enforcement Trust	\$88,609.36	\$0.00	\$0.00	\$88,609.36		\$0.00	\$45,000.00	\$133,609.36
Enforcement & Education	\$11,082.30	\$0.00	\$0.00	\$11,082.30		\$0.00	\$1,000.00	\$12,082.30
American Rescue Plan Relief Fund	\$1,000.00	\$0.00	\$0.00	\$1,000.00		\$0.00	\$0.00	\$1,000.00
Ambulance & EMS	-\$30,043.92	\$34,243.87	\$0.00	-\$64,287.79	\$475,870.00	\$0.00	\$485,000.00	\$896,582.21
DARE	\$75,839.70	\$8,104.77	\$0.00	\$67,734.93		\$0.00	\$53,000.00	\$120,734.93
USDA Fire/Admin fund 219974101	-\$7,876.92	\$0.00	\$0.00	-\$7,876.92		\$0.00	\$420,000.00	\$412,123.08
TOTAL SPECIAL REVENUE FUNDS	\$2,512,066.20	\$87,666.24	\$0.00	\$2,365,350.94	\$5,568,288.00		\$3,186,007.20	\$11,119,646.14

Fund Classification/Name-SCC	Cash Balance as of 31-Dec-25	Encumbrances as of 31-Dec-25	Advances not Repaid	Carryover Balance Available for Appropriation	Taxes	Other Sources (non-property taxes)	Total Amount Available plus Balances
ENTERPRISE FUNDS							
Proprietary Fund Types	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Enterprise Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL ENTERPRISE FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTERNAL SERVICE FUNDS							
Internal Service Funds							
Agency Fund							
Central Portage Cty. C. V.	\$15,221.70	\$0.00	\$0.00	\$15,221.70	\$0.00	\$95,000.00	\$110,221.70
TOTAL INTERNAL SERVICE FUNDS	\$15,221.70	\$0.00	\$0.00	\$15,221.70	\$0.00	\$95,000.00	\$110,221.70
PROPRIETARY FUNDS							
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL PROPRIETARY FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL ALL FUNDS	\$15,221.70	\$0.00	\$0.00	\$15,221.70	\$0.00	\$95,000.00	\$110,221.70

Fund Classification/Name-SCC	Cash Balance as of 31-Dec-25	Encumbrances as of 31-Dec-25	Advances not Repaid	Carryover Balance Available for Appropriation	Taxes	Other Sources (non-property taxes)	Total Amount Available plus Balances
Governmental Fund Types							
Debt Service Funds	\$222,365.52	\$0.00	\$0.00	\$222,365.52	\$66,785.00	\$0.00	\$289,150.52
Fire/Admin Bond retirement	\$0.00	\$0.00	\$0.00	\$0.00	\$422,122.00	\$0.00	\$422,122.00
TOTAL DEBT SERVICE FUNDS	\$222,365.52	\$0.00	\$0.00	\$222,365.52	\$488,907.00	\$0.00	\$711,272.52
Capital Projects Funds							
PWC Issue II		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Natureworks Grant	\$6,895.57	\$0.00	\$0.00	\$6,895.57	\$0.00	\$0.00	\$6,895.57
Permanent Improvement		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
USDA-Police Dept		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TIF		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CAPITAL PROJECTS FUNDS	\$6,895.57	\$0.00	\$0.00	\$6,895.57	\$0.00	\$0.00	\$6,895.57
Special Assessment Funds							
Lighting District							
Beachcrest	\$159.54	\$0.00	\$0.00	\$159.54	\$0.00	\$500.00	\$659.54
Willowbrook	\$536.65	\$0.00	\$0.00	\$536.65	\$0.00	\$350.00	\$886.65
Hunter's Ridge	\$8,898.55	\$0.00	\$0.00	\$8,898.55	\$0.00	\$250.00	\$9,148.55
King's Ridge	\$2,001.28	\$0.00	\$0.00	\$2,001.28	\$0.00	\$375.00	\$2,376.28
Portage Commons	\$4,205.18	\$0.00	\$0.00	\$4,205.18	\$0.00	\$270.00	\$4,475.18
Marsh Landing	\$12,035.49	\$0.00	\$0.00	\$12,035.49	\$0.00	\$800.00	\$12,835.49
Sterling Green	\$4,883.89	\$0.00	\$0.00	\$4,883.89	\$0.00	\$850.00	\$5,733.89
Countryview	\$305.51	\$0.00	\$0.00	\$305.51	\$0.00	\$420.00	\$725.51
Sugar Maple Hills	\$2,925.65	\$0.00	\$0.00	\$2,925.65	\$0.00	\$300.00	\$3,225.65
Plaza LTD Lighting	\$4,117.44	\$0.00	\$0.00	\$4,117.44	\$0.00	\$630.00	\$4,747.44
Whispering Woods	\$4,339.57	\$0.00	\$0.00	\$4,339.57	\$0.00	\$460.00	\$4,799.57
TOTAL SPECIAL ASSESSMENT FUND	\$44,408.75	\$0.00	\$0.00	\$44,408.75	\$0.00	\$5,205.00	\$49,613.75
TOTAL GOVERNMENTAL FUNDS	\$273,669.84	\$0.00	\$0.00	\$273,669.84	\$488,907.00	\$5,205.00	\$767,781.84

Trustee Sue Fields seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Nicholas Coia - yea
Kevin Scott - yea

Sue Fields - yea
Motion Passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Kevin Scott moved at 2:17 PM to adjourn. Motion seconded by Sue Fields second. Upon a roll call, the vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set out hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

Chairman

Fiscal Officer